

THE REFORMED CHURCH OF THE

Ascension

UNITED CHURCH
OF CHRIST



July 27, 2007

Dear Manager:

The Reformed Church of the Ascension is establishing a multimedia computer lab as a community resource. With the sponsorship of Chinese for Families LLC, a language school for families with young children, we plan to launch our lab for public use in early September.

The lab will feature Chinese, English, Korean & Japanese word processing software and children's video programs donated by Chinese for Families. It will become the basis for a long-term multi-lingual community resource. Starting this September, over 50 families with children ages 2-15 will use the lab on a weekly basis.

We are asking for your help. We are soliciting donations of equipment (used or new) from our wish list:

- 4-6 computer monitors – one monitor donated
- 4-6 CPU's with Windows XP, 2000, ME, 98, or 95
- 3-4 TVs with hookup for DVD's or VCR's
- 2 DVD players
- 2 VCRs
- 1 printer – already donated

We have already received donations of equipment from Chinese for Families and Sounds of Children.

Donations are tax deductible. The coordinator for donations is Anne Martin-Montgomery, Director of Chinese for Families. She can be reached at ChineseForFamilies@comcast.net, 610-716-1854. You are also welcome to contact me at the church.

Thank you for your consideration of our proposal.

Sincerely,

Anne Martin-Montgomery, Chinese for Families

Pastor Dwayne Mosier, Ascension Church

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